

Year 10

Careers Education Information Advice & Guidance



Careers Education Programme

All pupils in Year 10 have a period of time-tabled Careers Education per fortnight.

Lessons include the following topics:

- Investigation of a variety of both familiar and unfamiliar jobs
- Identifying the skills associated with entry to particular career paths
- Exploring the changing concept of a career
- Self-assessment of Employability Skills, personal interests, balance of intelligences, personal style etc.
- Interview with a family member
- Questions to ask at a Careers Convention
- Research using local university and further education college prospectuses
- Labour Market Information
- STEM Focus
- Exploration of Job Families
- Introduction to CVs

Advice & Guidance

All pupils in Year 10 have at least two one-to-one guidance interviews with their Careers Tutor to assist with GCSE Subject Choice options. In January pupils receive a Subject Choice Booklet and attend a talk on GCSE Subject Choices and “New Subjects.”

Careers Information

- **The Careers Library**

The Careers Library is open from 8.50am to 5pm each day in term time and pupils are encouraged to use its resources in Careers Education classes, before and after school and during break and lunch times.

- **Electronic Resources**

Pupils and parents are also able to keep up-to-date with the latest Careers information by viewing the following:

- **The Weekly Careers Bulletin**

Uploaded to the school website

- **The Careers Diary**

Uploaded to the school website

- **The Careers Section of the VLE**

- **Department for Employment and Learning**

The Careers Adviser will introduce pupils to the support provided by the Department for Employment and Learning.

Dates For Your Diary

- GCSE Subject Choice Forms to be returned by February half-term.
- Year 10 Careers Evening in February.
- GCSE Subject Choice review in June

Work Based Learning

- Ballymena Academy Careers Convention

Pupils and their parents are invited to attend a careers evening.

Professionals from a variety of careers and representatives from higher and further education will be attending this event.

Contact

Ballymena Academy Careers
Department

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