



BALLYMENA ACADEMY
89 Galgorm Road, Ballymena. BT42 1AJ

Summary of Post-Results Service (Appeals Procedures)
for Centre Determined Grades 2021

The policy for Ballymena Academy's Post-Results Service (Appeals) for GCSE/AS/A2 Awarding, Summer 2021, has been published on the School website and communicated to pupils and parents.

The key points of the Post-Results Service can be summarised as follows:

1. There are two stages to the Post-Results Service; **students must commence with Stage 1, which will be completed by Ballymena Academy and may then progress to Stage 2.** The two stages are:
 - **Stage 1 – A Centre Review, completed by Ballymena Academy.**
 - **Stage 2 – An Appeal to CCEA Awarding Organisation (or other relevant awarding organisation), submitted by Ballymena Academy on behalf of a student and completed by CCEA (or equivalent).**
2. Applications for a Stage 1 Centre Review should be made in writing (using the forms available) to Mr. G. Murray (Examinations Officer) via the following email address: gmurray607@balacademy.ballymena.ni.sch.uk

Applications must be received by Mr. Murray by 3.30 p.m. on the following dates:

Stage 1 – Centre Review

A Priority Centre Review (where a place at a higher education institution is on hold)

- Friday, 13th August, 2021, 3.30 p.m.

A Centre Review (all other candidates at GCSE/AS/A2 levels)

- Friday, 3rd September, 2021, 3.30 p.m.

Please note that non-priority centre reviews may not be processed by the school until the priority reviews have been completed.

Stage 2 – An Appeal to the Awarding Organisation

Once the School has completed the centre review, candidates will be informed of the outcome.

Candidates should inform Mr. Murray as soon as possible (ideally within 24 hours of receiving the outcome of the centre review) if they would like to progress to a Stage 2 appeal, using the appropriate form.

The deadlines by which Stage 2 Appeals must be submitted to CCEA by the School are as follows:

- Priority Stage 2 Appeals - 23rd August, 2021.
- All other Stage 2 Appeals - 17th September, 2021.

Please note that, at either Stage 1 or Stage 2, the outcome may be that the grade goes up, goes down or stays the same.

Neither a centre review, nor a review carried out by an awarding organisation, can be withdrawn once an outcome has been determined. If a review leads to a grade change it is not possible to revert to the original grade.