

PRINCIPAL: S.W. BLACK, M.Sc.

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7th August, 2020.

To: Parent/Guardian of pupils in YEAR 14 (2019/2020)

Dear Parent/Guardian,

I trust that this letter finds you and your family safe and well.

As you know, this year's 'A' Level results will be published on **Thursday, 13th August**. Your son/daughter should have received a personalised PIN code which will permit him/her to access their CCEA results on-line from **8.00 a.m. on 13th August**. If your son/daughter has misplaced his/her PIN code, they should e-mail Mr. T. McLeister (tmcleister957@c2kni.net) by **12.00 noon on Tuesday, 11th August** and we will see if it is possible to get a replacement organised in advance of the publication of results. A hard copy of results will still be available for collection.

Since a PIN code is not issued by other Examination Boards, this facility is not available to access results in Classical Civilisation, Construction, Engineering, Media Studies and Physical Education. These results can only be collected, in person, from the school.

In the absence of examinations, the Examination Boards (including CCEA) have considered evidence provided by the school as part of the grading process. It is important to note that it is the Examination Boards which calculate and award the final grades.

Given the current circumstances, this year's Results Day will be different than in previous years and we would ask that your son/daughter adheres to the following schedule for collection of hard copy of results and the 2019/2020 Year 14 Yearbook.

8.15 a.m. – 9.00 a.m.	Pupils collecting results which are not available on-line, i.e. in Classical Civilisation, Construction, Engineering, Media Studies and Physical Education.
9.30 a.m. – 10.00 a.m.	Pupils with surnames A – G
10.00 a.m. – 10.30 a.m.	Pupils with surnames H – M
10.30 a.m. – 11.00 a.m.	Pupils with surnames N – W

We request that parents do not come into the school at this time but, as in previous years, a post-results service will operate to address queries in respect of university admissions and grade outcomes. In order to maintain appropriate social distancing measures, it will be necessary to use an appointments system for these interviews. Appointments can be made through the School Office from **8.15 a.m.** on the date of the issue of results. Queries in respect of University Admissions should be directed to the Careers Department, while those queries in respect of grade outcomes will be dealt with by members of the Senior Leadership Team.

Best wishes to everyone.

Yours faithfully,

S.W. Black (Principal)