PRINCIPAL: S.W. BLACK. M.Sc.



BALLYMENA ACADEMY, GALGORM ROAD, BALLYMENA, CO. ANTRIM. BT42 1AJ

TELEPHONE: 028 2565 2782/3 FAX: 028 2563 0855

13th February, 2020

Dear Parent/Guardian.

The process for appointing Prefects for the academic year 2020-21 began on Tuesday of this week, with Miss Bassett (Head of Year 13) speaking to the pupils in their year assembly.

Miss Bassett explained that:

- All pupils in Year 13 are encouraged to apply for the position of Prefect by completing an application form (attached). The form is also available on the school website.
- This application form must be printed out and handwritten by the pupil. Extra sheets may not be attached and typed copies will not be accepted.
- Completed application forms must be put in the box in the school office; the deadline for receipt of applications is 3.45 p.m. on Monday, 24th February.
- If a pupil does not submit an application form, which has been completed to an acceptable standard, he/she will not be considered for the position of Prefect and his/her name will not be placed on the Prefect voting list.
- The application forms may be used at any stage in the selection of Prefects and Senior Prefects.

Thank you,

T. McLeister (Head of Sixth Form)





