

## Guide for Parents – Accessing SIMS Parent

SIMS is the Management Information System which most schools use throughout the UK to keep pupil data. These instructions are for use from October 2019 onwards, when adults with parental responsibility will receive an *e-mail invitation* to register with SIMS Parent which can be accessed on an iOS or Android device, or from a computer.



2. Sign up to the app using a preexisting account. Google, Microsoft and Facebook can be used. When asked, enter your existing username and password for your account.

Continue by choosing your existing account type

SIMS



Registration

The Registration screen should now appear with an invitation code already inserted. Click Register





4. You will need to answer a security question for example date of birth of one of vour children using the format shown. Click Verify.

You will have received a new service invite code from either Capita SIMS or from your school administrator. Please enter the code below and tap or click Register Name M Farley (not you?) Signed in with Google Invitation Code Register

## **Downloading & Connecting**



 Open the App Store and search for Sims Parent



 Once the app has downloaded, open the App and sign in using the same account as you registered with - our example uses Google.

	account you registered	Done 🔒 accounts.google.com
Have you received an	with.	Sign in
invitation from your school and completed registration? Yee, bign a	G Google	Email or phone
	Microsoft	@gmail.com
	H More	Forgot email?
		Create account NEXT



- 1. Open the **Google Play Store** and search for Sims Parent
- 2. Once the app has downloaded, open the App and sign in using the same account as you registered with - our example uses Google.

	account you registered	Done 🔒 accounts.google.com
Have you received an	with.	Sign in
invitation from your	G Google	to continue to sims.co.uk
registration?	Microsoft	Email or phone
Yes, Sign St	Facebook	@gmail.com
	+ More	Forgot email?
No	the second se	Create account NEXT

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App designed to support the partnership between child, parent and school. READ MORE

3. Enter your password and your home screen should look like this.
Enter your password
Forgot password?



1. Open your browser and go to www.sims-parent.co.uk



**Choose Account Type** Continue by choosing your existing account type 2. Sign in with the same account you registered with. SIMS ID Sign in with Microsoft ign in with Twitter og in with Facebook Sign in with Google Hi @gmail.com Enter your password 3. Type in your username and password ---------NEXT Forgot password? 4. Your home screen should now look like this. 🙎 SIMS | Parent Ballymena Academy Username Ballymena Academy 028 2565 2782 info@c2kni.org Swww.ballymenaacademy.org.uk 0 Today Messages Calendar 0 New SIMS Options 0 Tomorrow